Common Defects on Adult Leader Applications

There are two pages of the application that need to be completed and turned in to the council, along with a Youth Protection Training certificate, in order to be processed.

One of those pages (identified below as the “CBC” page) contains information about the criminal background check progress and asks for the name of the applicant and their signature, authorizing the council to complete a background check.

A copy of a current Youth Protection Training certificate must be attached to the other two pages of the application.

These highlighted areas are often missed, but are required.

- Date of birth
- Social Security #
- Questions 6a-e

The applicant’s signature is required in the two highlighted areas.

Signature of unit committee chair is required.

Signature of charter org representative is required.
Common Defects on Youth Applications

The following items must be completed - if any of these are missed, the application can’t be Processed:

- Youth members date of birth
- Youth member's grade
- Signature of Unit Leader
- Signature of Parent/Guardian

If the youth member is in the 1st grade, the parent section must also be completed with a date of birth.