**Scout Rewards Ordering for Unit Leaders**

New for this year the online sales* can be combined with the face-to-face selling (Show-n-Sell and Take Order) for the Scout's Rewards. Since the online selling is a separate website, here are the steps leaders will need to take in order to place their unit's prize order on line:

1. When you log onto your Unit's Prize Order Screen, you will receive a message that the online sales can now be combined with the face-to-face sales.
2. You will be directed to the SIGN IN page after clicking the link on the Unit Prize Order Screen. The site for on-line sales is different from the Popcorn Sales System where you would order your Popcorn and Prizes through the council.
3. Log in to view on line sales or create an account to view on line sales.
4. Click on "Download Report" to view all on line sales for the Scouts in your unit.
5. The report will list all sales by Scout and give you the total for your Unit.

**If placing your Prize order by Scout:**

1. Enter the total online sales for each individual Scout on the web page in the Sales System.
2. Online sales will be totaled with his face-to-face sales and select the appropriate prize for each Scout.

**If placing an overall Prize order for your Unit:**

1. Enter the total online sales for entire Unit in the appropriate box.
2. Enter total prizes by item for your Unit.

**National Scout Rewards:**

1. Enter the quantity of Marshmallow Crossbows your Scouts have earned.
2. Enter either the $50 Wal-Mart or Amazon.com gift cards for qualifying scouts who sell $1,500 or more.

All prizes will be shipped to the destination that you select on line.

*Online sales will count towards the Scout Rewards from August 1st until the conclusion of your Council's sale.